



Newberry Main Street Organization, Inc.

P.O. Box 39 Newberry, Florida 32669

MINUTES

**Main Street Board Meeting
Monday September 20, 2010, 5:30 pm
Newberry Main Street Offices**

MEMBERS PRESENT:

**Jack Coleman, Vice Chair
Lowell Garrett
Brenda Whitfield, Secretary
Ann Knapp Treasurer
Dana Patton
Patricia Yates**

EXECUTIVE DIRECTOR – Barbara Hendrix

I Approval of Agenda – A motion was made by Patricia Yates and Seconded by Lowell Garrett to approve the agenda as submitted; Carried

II Approval of August 30, 2010 Main Street Minutes – A motion was made by Patricia Yates and seconded by Lowell Garrett to approve the Minutes of August 30, 2010, as submitted; Carried.

III Treasurer’s Report: Barbara Hendrix reported that there was approximately \$5200.00 in the bank account. She has received \$460.00 from vendors, which has not been deposited.

IV Old Business

Newberry Tourism Development Center

1) Need to pick a paint day soon – It was suggested that the Executive Director ask GSA to provide convict labor to paint the interior of the building.

2) Artist incubator updates Dana Patton – It was suggested to the Board that the Artists participating in the incubator pay \$30.00 per month. After six months, each artist would contribute 20% of profits to the Incubator.

Patricia Yates suggested that we contact our insurance carrier to determine what liability insurance that we should have to protect Main Street.

The Board unanimously approved the program and suggested that Dana go forward with recruiting artists for the project.

3) Chamber office updates 20 hours per week to help with NTDC
Barbara Hendrix provided an update. The Chamber voted to join Main Street at the Central Avenue Office, with the only caveat that they would need office support staff. Barbara Hendrix stated that she has provided the information to the Chamber relative to obtaining a Workforce employee for support functions.

4) Panther Press after school, help with the NTDC – Barbara Hendrix has organized a location in the building for the Panther Press, which will be occupying the space in the very near future. The only stipulation would be that the students will need adult supervision during the hours present in the building.

V New Business

a. Promotion Committee

**Whimsical Chair-ity Fund Raiser presented by Dana Patton
A copy is attached hereto and made a part hereof.**

The fundraising program was presented per the attachments.

A motion was made by Patricia Yates and seconded by Lowell Garrett to authorize Dana Patton to proceed with the fundraiser in accordance with the budget provided and attached to these minutes. Carried.

b. Organization Committee

Discussion about NMS and getting funding for the program - Barbara Hendrix discussed the publication by the Center for Governmental Responsibility – Levin College of Law and Main Street being included within the document. Copies of the Document are attached hereto and made a part hereof.

It was discussed that the City has received funding for an update to the historical survey and suggested that Main Street participate with the survey.

c. Design Committee

Art Gallery in the NTDC – Dana Patton recommended that in order to adequately serve the artists in the incubator that the building will need to be renovated. Rough designs were presented to the Board. The costs are being researched and a budget will be provided. This will be necessary to attract artists to the incubator.

The Board authorized continuation of the project subject to approval from GSA and obtaining needed funding.

d. Economic Development Committee

CRA update - Lowell Garrett requested that Main Street participate in the application for the CRA. The Board authorized participation in the preparation of the CRA and authorized Barbara Hendrix to work with the Planning Department especially with the citizen participation aspects and county liaison aspects of the project.

VI Non Agenda items – A motion was made by Lowell Garrett and seconded by Patricia Yates to install Dana Patton as a Main Street Board member. Carried

Adjourn – A motion was made by Lowell Garrett to adjourn. The meeting adjourned at 6:45 p.m.

Attest:

Brenda Whitfield, Secretary

Jack Coleman, Vice-Chair

Reviewed by:

Barbara Hendrix, Executive Director